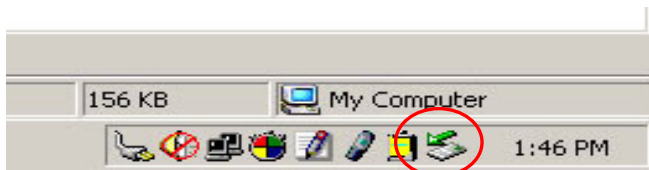


**User's Guide for the DP4802
Media Pen
Built in rechargeable battery**



**Before using the Media Pen
Plug it into the
USB port of a computer
and charge the battery
then reformat the Media Pen using
“FAT”,**

**To safely remove your Media Pen from
the USB port click the icon below.**



The battery should be charged for at least 2 hours or until the red “B” light turns off, your unit will be fully charged and should last approximately 5 to 6 hours.

Play back can be listened to via the earphones that are included or when connected to the computer via Windows Media player or



**Key Chain
Attachment**

Includes:
Media Pen
Built in rechargeable battery
Earphones
2 Ink pen refills
Key chain attachment
CD ROM driver for WIN 98
Instructions

**User's Guide for the DP4802
Media Pen
Built in rechargeable battery**

**Power, Play, Pause, Stop & Select button
"A"**

Microphone

**Earphone
Jack**

**Battery (red)
"B"**

**MP3 Playback
"E"**

**Voice
Play Back
"C"**

**Voice
Record
"D"**

**Toggle
"UP"**

**Toggle
"Left"**

**Toggle
"Right"**

**Toggle
"Down"**

How to Turn on & off

Press and hold down "A" one light will stay illuminated, To turn off press down and hold "A" until unit turns off no lights will be illuminated. This unit is equipped with automatic shut off if no buttons are pressed after 30 seconds the unit will power down and shut off. This feature only works when it is not in the record mode.

How to record Voice:

Toggle the "A" selector button to the left, until the "D" comes on, press the "A" button down to select the light will flash, device is recording. Press down on "A" to stop recording

How to play a voice recording:

Toggle the "A" selector button to the left until "C" lights up, Press the "A" selector button down to begin play back of voice recording. Press down on "A" to stop.

How To control volume:

In play back mode toggle "A" and hold until desired volume is reached: **up** to increase volume and **down** to decrease volume.

How to select files:

In play back mode toggle "A" quickly up or down to select file.

How to download MP3's or files to/from the computer:

Plug the USB connector into the computer, select files on your computer to be downloaded to the device, right click to "save as" or "drag and drop" to the drive letter of the device.

To upload files from the device to the computer, Right click on file and "save as" or "drag and drop" to the desired location on the computer.

How to play MP3 files:

Toggle the "A" selector button to the left until "E" lights up, press down on "A" to play the MP3 files, the led will be flashing. Press down on "A" to Stop

To delete files:

Plug the USB connector into the computer, go to the drive letter of the device. Right click on file then select delete. *Reformatting will delete the entire contents of the drive. (see trouble shooting) If you wish to save files before deleting be sure to save the files to the desired folder in your computer.

Trouble shooting & *Reformatting the drive:

If the recorder is not functioning properly, plug into the USB port on the computer right click/select the drive letter of the device and select reformat (FAT). See "before using Instructions"

No Response:

If the media pens LED's are lit and is unresponsive let the battery completely drain and plug back into USB port and reformat, see "Before using instructions"

NOTE:

The CD is a USB driver and should be used only for Windows 98 or below, no driver is needed if you run Windows XP, Files play back via Windows Media Player or Real Time Player